

From Managements 's Pen

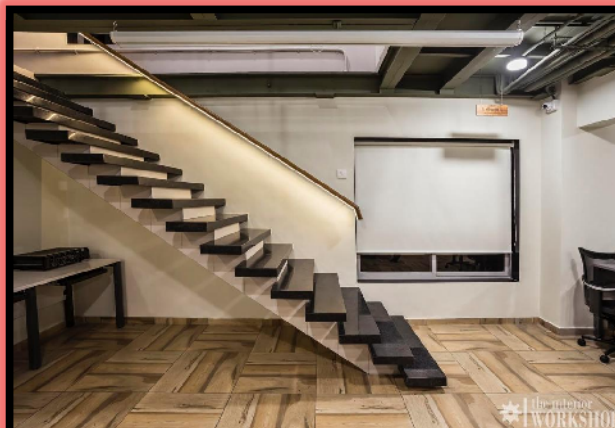
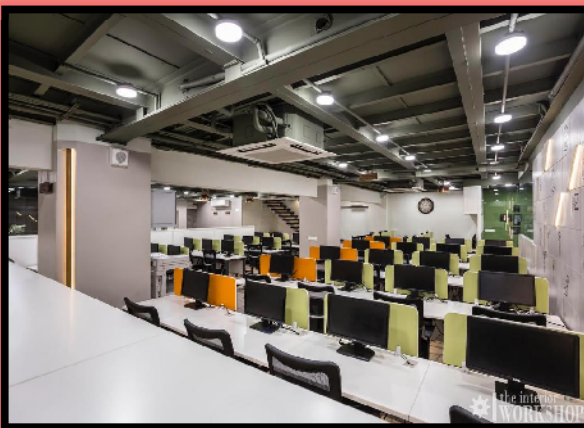
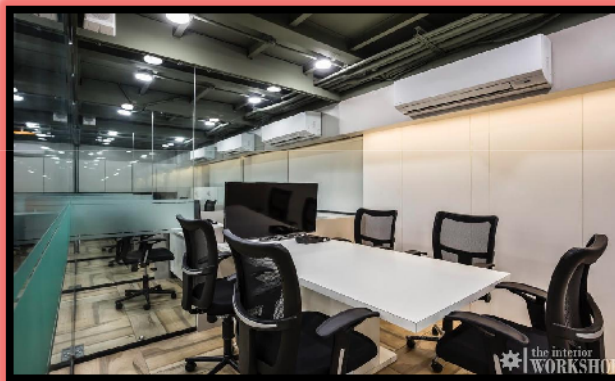
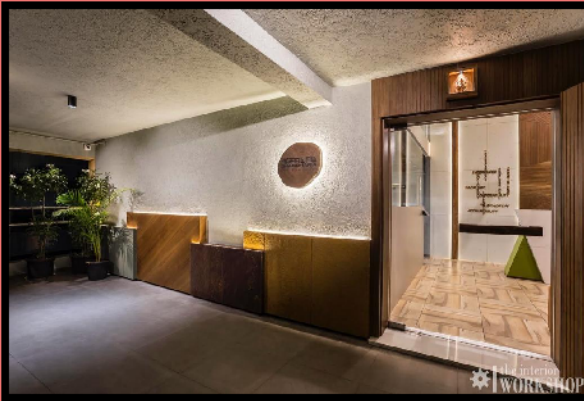
Let us start this letter with all the good wishes for the family of ADIANS and their families in the New year. May the New Year bring all the joy and prosperity to you all. Last year was a splendid year for us and one of the greatest achievement was we have shifted to our own new and spacious office. We congratulate each one of us on this achievement. The revenues are also growing in the last one year and let us take a new year resolution that we will scale new heights and set a new standard for ourselves. We propose to commit ourselves in this new year for quality and celebrate this year as Quality Year 2019. Lets rededicate ourselves in this Endeavour and prove as the most quality conscious team.



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Our New Office



Newsletter Content

- ☐ **Member Speaks**
- ☐ **Employee of the Month**
- ☐ **Office Events**
- ☐ **Upcoming Birthday**
- ☐ **New Joinees**
- ☐ **What's Next???**
- ☐ **New SOPs**
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Member Speaks.....

NOT

You are not your age,
Nor the size of clothes you wear,
You are not a weight, Or the colour of your hair,
You are not your name,
Or the dimples in your cheeks,
You are all the books you read,
And all the words you speak,
You are your croaky morning voice,
And the smiles you try to hide,
You're the sweetness in your laughter,
And every tear you've cried,
You're the songs you sing so loudly,
When you know you're all alone ,
You're the places that you've been to
And the one that you believe in,
And the people that you love,
You're the photos in your bedroom ,
And the future you dream of,
You're made of so much beauty,
But it seems that you forget,
When you decided that you were defined,
By all the things you're not.

by Erin Hanson

-BY Shishir Soni (Article)

Employee Of The Month

Mr. Hitesh Nankani (A/c Dept.)



VOCABULARY BUILDING

❖ **Revert (verb) : to reply or respond**

Usage : Kindly revert to the mail as soon as possible. (Alert : Revert back is a wrong combination. You should just use the word revert.)

❖ **Ambit (noun) : the scope, extent, or bounds of something.**

Usage : Religion exists outside the ambit of science.

❖ **Hysterical (adj) : affected by or deriving from wildly uncontrolled emotion (formal) or Extremely funny (informal)**

Usage : The police were accused of hysterical over-reaction. (formal) , Kapil Sharma Show is hysterical. (informal)

❖ **Scrutiny (noun) : critical observation or examination.**

Usage : We need to perform ledger scrutiny while auditing client's Books of Accounts.

❖ **Redundant (adj) : not or no longer needed or useful**

Usage : Her words always seem redundant to me, she repeats everything



Office Events

Guests Visited

- CA Atul Gupta , CCM – ICAI visited Office on 31 Jan 2019 and addressed us all.



- IQ Edu Worldwide Software Team visited office for new software for CA Articles.

Upcoming Birthdays!!



Name	DOB	Dept.
Munaganuri Sai Kishior	02-02	
Manish Agarwal	02-02	Stock
Kinjal Vaghela	04-02	Concurrent
Purnendu Kumar Triyar	05-02	Stock
Shailesh Katariya	05-02	Stock
Om Prakash Jha	05-02	Internal Audit
CA Sunita Sharma	07-02	DHBN
Saahiti Goenka	09-02	QC
Gaurav Gaglani	10-02	IC
Sahil Singla	11-02	IC
Kalpesh Acharya	17-02	Admin
Manjeet Rohilla	22-02	Mgt. Con.
Payal Malvi	26 -02	Stock

New Joinees...



Whats Next??



Name	DOJ	Qua.	Dept.
Geeta Agarwal	7 Jan 19	BCOM	UI
Sunita Tribhuvan	8 Jan 19	SSC	Admin
Nikita Somani	9 Jan 19	MCOM	DSMG Audit (IC)
CMA Bhavini Gupta	15 Jan 19	BCOM , CMA	Stock Audit
Ibrahim Ghanchi	28 Jan 19	MBA (HR)	HR
Milan Bhadani	29 Jan 19	HSC	HR
CA Sagar Gandhi	29 Jan 19	CA	INTERNAL AUDIT
Arvind	15 Jan 19	Article	DSMG Audit (IC)
CA Shalu Goyal	22 Jan 19	CA	Concurrent

- House Concept
- Knowledge Cell
- Open Session for Employee
- Webinar
- Training Videos
- One day Picnic
- Movie Day



New SOP

- Change In Voucher Submission
- Updating in Attendance Policy

Major Accomplishments

Sanjay Sir appointed as Co-opted member of The Internal Audit Standards Board, New Delhi ICAI

Overview Summit on 11 Jan 2019 at Hansraj Resort & Club

